



OCR Portal User Account Transfer Request Form

This form is used to transfer ownership of Profiles, and thus the ability to view and edit them, from one user account to another. By submitting this form the original user is transferring all Profile data associated with their user account to another user.

Please provide the requested information. Note that all fields are mandatory.

Original User Account:

First Name: _____ Last Name: _____

Email Address: _____

User Account Name: _____

Please delete this user account once this transfer has been completed: ____

New User Account:

First Name: _____ Last Name: _____

Email Address: _____

Company: _____ Location: _____

User Account Name (if already registered in the OCR Portal): _____

By submitting this form, I understand that I am transferring access to all Profiles associated with my account to the New User, and that I will no longer be able to either view or edit this information.

Signature: _____

Title: _____

Date: _____

____ I am an authorized signatory signing on behalf of the individual listed as the Original User. The Original User is currently unavailable to complete and sign this form for the following reason:

For FIA Tech internal use only:

Received by: _____ Date: _____

Processed by: _____ Date: _____